

**EMBASSY OF THE REPUBLIC OF THE PHILIPPINES
AMBASSADE I REPUBLIKKEN FILIPPINERNE
COPENHAGEN, DENMARK**

NON-IMMIGRANT VISA

9(E) for Foreign Government Officials. An accredited official of a foreign government recognized by the Philippines, who is a citizen of the country whose government he represents, proceeding to the Philippines on official business for his/her government, needs to submit the following:

Checklist of Core Requirements:

- Confirmed online appointment
- Personal appearance of applicant
- Duly accomplished application form. Access document templates by clicking **Downloadable Forms**
- One (1) passport size photograph with white background
- Current passport and one (1) photocopy of its data page. Passport must be valid at least six (6) months beyond the intended period of stay in the Philippines

Additional documents, as applicable:

- **For Danish Government Officials and personnel of Danish Government Institutions with special status as an International Organization/Agency**
 - Diplomatic Note issued by the Danish Ministry of Foreign Affairs, indicating the position of the official, nature of the trip, the intended date of travel, and period of stay, as applicable
- **For Accredited diplomats/officials of other foreign governments stationed in Denmark**
 - Diplomatic Note issued by the corresponding Foreign Mission/Embassy in Denmark, indicating the position of the official, nature of the trip, the intended date of travel, and period of stay as applicable, endorsing the official's trip to the Philippines
- **For Officials of specialized agencies and other international organizations:**
 - Diplomatic Note from the sending international organization, indicating the position of the official, nature of the trip, the intended date of travel, and period of stay, as applicable
 - Original Letter of Acceptance signed by an official of the international organization with a resident representative office in the Philippines receiving the foreign government official.
- **Incoming Foreign Government Officials (FGOs) Traveling for Posting and Assignment in the Philippines:**
 - Official written notification of the impending assignment of the FGO, via a diplomatic Note at least thirty (30) days in advance of expected travel to the Philippines. The Note should state the particulars of the visa applicant:
 - His/her official designation in the mission/consular office in the Philippines;
 - His/her expected departure date from the country of origin;
 - Expected duration of assignment in the Philippines; and
 - Complete name and designation of the official he/she is coming to replace (or if he/she is an additional official being deployed in the Sending State's mission/consular office in the Philippines).
 - In the case of qualified dependents: that the visa applicant is traveling to the Philippines to join and live with the principal for the duration of the principal's assignment.
 - Duly filled-out application form (with photograph).
 - Clear photocopy of the visa applicant's diplomatic/service/official passport.
 - Supporting documents to establish family ties, marital union, employee-employer relations, etc. as may be deemed necessary, in order to properly ascertain appropriate visa type, based on existing rules and regulations.

Note: Appropriate 9E visas can only be issued to arriving FGOs, qualified dependents, and members of the official's household only after the receipt of appropriate authority from the Department of Foreign Affairs in Manila.

A representative of the foreign government official (other than a duly registered travel agency) may submit the visa application documents at the visa processing window, upon presentation of a duly-signed letter of authority.

Please upload PDF or JPEG copies of all documentary requirements applicable to you when you book an appointment.