

**EMBASSY OF THE REPUBLIC OF THE PHILIPPINES
AMBASSADE I REPUBLIKKEN FILIPPINERNE
COPENHAGEN, DENMARK**

TRAVEL DOCUMENT APPLICATION

A travel document is a certification or identifying document containing the description and other personal circumstances of the bearer, which is issued in lieu of a passport and is valid for one-way, direct travel to the Philippines. A travel document is issued to a Filipino citizen being sent back to the Philippines or who needs to urgently travel home but is unable to fully comply with the requirements for the issuance of a regular passport, at the time of emergency.

Checklist of Core Requirements:

- Confirmed online appointment
- Personal appearance
- Accomplished application form ([please add form to the downloadable forms](#))
- Two (2) passport size photos (3.5 cm x 4.5 cm)
- Current Philippine passport
 - For mutilated or damaged passport -
 - Original and photocopy of current Philippine passport
 - Affidavit of Destruction/Mutilation of passport
 - For lost passport -
 - Photocopy of data page of lost passport, if available
 - If copy is unavailable, original and one (1) photocopy of the Philippine Statistics Authority (PSA) authenticated Birth Certificate or Report of Birth, OR Marriage certificate; SSS/GSIS card; LTO driver's license; PRC ID; OWWA E-card; COMELEC Voter's ID; PNP Firearms License; PH Senior Citizen ID; School ID; or Denmark/Greenland issued IDs (i.e. CPR card, Driver's license)
 - Affidavit of Lost passport
 - Police report in English (only for valid lost passport)
- Proof of urgency to travel to the Philippines -
 - Death of immediate family member (death certificate)
 - Medical reasons (medical certificate)
 - Legal proceedings (subpoena or notices of hearing)
 - Deportation papers from the Danish Return Agency
- Service fee of DKK 600.00 in exact amount, in Danish krone only. If with a Danish bank account, payment via instant bank transfer is preferred. Payment instructions will be provided upon receipt of your appointment confirmation.

Note: Please upload PDF or JPEG copies of all documentary requirements applicable to you when you book an appointment.