

**EMBASSY OF THE REPUBLIC OF THE PHILIPPINES
AMBASSADE I REPUBLIKKEN FILIPPINERNE
COPENHAGEN, DENMARK**

ACKNOWLEDGMENT

An **Acknowledgment** is the act of one or more parties who has/have executed a deed before a consular officer of the Philippine Embassy and declaring it to be his/her/their act or deed.

A carefully crafted **Special Power of Attorney (SPA)** is a potent legal instrument that enables persons residing in Denmark to authorize a trusted agent to act on his/her behalf.

Checklist of Core Requirements:

- Confirmed online appointment
- Personal appearance of applicant/s or signing individual/s, authorized company representative
- Duly accomplished SPA form
- Original and photocopy of passport data of principal signing individual (pages 2-3 of Philippine passport only)
- Photocopy of passport data of authorized person or attorney-in-fact (pages 2-3 of Philippine passport only)
- Signature of two (2) disinterested witnesses present at the Embassy during applicant's appointment
- Service and expedite fee of DKK 280.00 in exact amount, in Danish krone only. If with a Danish bank account, payment via instant bank transfer is preferred. Payment instructions will be provided upon receipt of your appointment confirmation.

Note:

- ***Please upload PDF or JPEG copies of all documentary requirements applicable to you when you book an appointment.***
- *The Philippine Embassy assumes no responsibility for the contents of the annexed document.*
- *The validity of the certification shall follow the validity of the attached document or the completion of the specific task or if revoked by the principal.*
- *This document is not valid if altered in any way.*
- *The Philippine Embassy does not notarize Judicial Affidavits following the rules set by the Philippine Supreme Court through its A.M. No. 12-8-8-SC.*