

**EMBASSY OF THE REPUBLIC OF THE PHILIPPINES
AMBASSADE I REPUBLIKKEN FILIPPINERNE
COPENHAGEN, DENMARK**

REPORT OF MARRIAGE (ROM)

Checklist of Core Requirements:

- Confirmed online appointment
- Personal appearance of husband and wife
- Bring all IDs, passports, originals and copies of your documents to the Embassy
- **Bring four (4) copies of each document arranged into four (4) sets in the following order:**
 - Original copy of Report of Marriage form signed by both husband and wife (preferably type-written with entries reflecting the date of the marriage). [Click here for instructions on how to fill-in the entries.](#)
 - Original copy of Affidavit of delayed registration, if registration is done 1 year after marriage. [Click here for the affidavit form](#)
 - Original copy of Affidavit of Non-appearance of spouse signed by the submitting spouse if the other one is not present. [Click here for the affidavit form](#)
 - Photocopy of the Marriage Certificate issued and signed by Danish local authorities in English, and LEGALIZED/APOSTILLED BY THE DANISH MINISTRY OF FOREIGN AFFAIRS (except if marriage solemnized at Embassy; entries must be at the time of marriage of the spouses)
 - Photocopies of the passports of husband and wife (passport data and signature pages)
 - If one or both parties was/were previously married:
 - For annulled Filipino - Photocopy of Marriage Contract issued by the PSA with proper annotation
 - For divorced Filipino - Photocopy of Divorce decree/certificate by the Regional Trial Court OR Marriage Contract issued by the PSA with proper annotation
 - For widowed Filipino -
 - Photocopy of Death Certificate issued by PSA; or foreign Death Certificate of previous spouse (with English translation);
 - Photocopy of Marriage Contract with previous spouse
- Service and expedite fee for the following services that may be applicable to you:
 - Report of Marriage: DKK 280.00
 - Affidavit for delayed registration of marriage: DKK 280.00
 - Affidavit of non-appearance of spouse: DKK 280.00

If with a Danish bank account, payment via instant bank transfer is preferred. Payment instructions will be provided upon receipt of your appointment confirmation.
- Book a separate appointment for other services, such as:
 - Renewal of Philippine passport using married surname,
 - Report of Birth of children and their passports.

Note: Please upload PDF or JPEG copies of all documentary requirements applicable to you when you book an appointment.