

**EMBASSY OF THE REPUBLIC OF THE PHILIPPINES
AMBASSADE I REPUBLIKKEN FILIPPINERNE
COPENHAGEN, DENMARK**

REPORT OF DEATH (ROD)

Checklist of Core Requirements:

- Confirmed online appointment
- Personal appearance of informant
- Bring all IDs, passports, originals and copies of your documents to the Embassy
- **Bring four (4) copies of each document arranged into four (4) sets in the following order:**
 - Original copy of Report of Death form signed by the informant. [Click here for instructions on how to fill-in the entries.](#)
 - Original copy of Affidavit of delayed registration if registration is done 1 year after death. [Click here for the affidavit form.](#)
 - Photocopy of the Certificate of Death issued and signed by Danish local authorities in English, and LEGALIZED/APOSTILLED BY THE DANISH MINISTRY OF FOREIGN AFFAIRS
 - Photocopy of the passport of the deceased (passport data and signature pages)
 - Accounting of personal effects of the deceased
 - Service and expedite fee for the following services that may be applicable to you:
 - Report of Death: DKK 280.00
 - Affidavit for delayed registration of death: DKK 280.00

If with a Danish bank account, payment via instant bank transfer is preferred. Payment instructions will be provided upon receipt of your appointment confirmation.

- **If remains are to be transported to the Philippines:**
 - If cremated:
 - Certificate of Cremation in English notarized by a notary public and legalized by the Danish MFA (original and 3 photocopies)
 - If sent to the Philippines as unaccompanied cargo:
 - Copy of airway bill and flight details (original and 3 photocopies)
 - Consignee's complete contact details (address, phone number, and email address; 4 copies)
 - If to be checked-in by accompanying person:
 - Flight details of accompanying person (4 copies)
 - Copy of passport of accompanying person (4 copies)
 - If embalmed:
 - Embalming Certificate in English notarized by a notary public and legalized by the Danish MFA (original and 3 photocopies)
 - Mortuary Certificate (original and 3 photocopies)
 - Certificate of Sealing of Casket (original and 3 photocopies)
 - Corpse Transmit Permit (original and 3 photocopies)
 - Copy of airway bill and flight details (4 copies)
 - Consignee's complete contact details (address, phone numbers, and email addresses; 4 copies)

Note: Please upload PDF or JPEG copies of all documentary requirements applicable to you when you book an appointment.