


HOW TO FILL-IN THE REPORT OF MARRIAGE FORM

PHILIPPINE FOREIGN SERVICE POST		PHILIPPINE EMBASSY, COPENHAGEN, DENMARK		
		THIS FORM IS NOT FOR SALE <small>(DFA-OCAL-CPD-001-FICR-01-20 APRIL 2018)</small>		
		OFFICIAL USE ONLY DATE OF REGISTRATION _____ REGISTRY NUMBER _____		
REPORT OF MARRIAGE				
DETAILS OF CONTRACTING PARTIES BEFORE MARRIAGE				
	HUSBAND		WIFE (Maiden Information)	
1. LAST NAME	_____		_____	
2. FIRST NAME/S	_____		_____	
3. MIDDLE NAME	_____		_____	
4. DATE OF BIRTH <small>(Ex. 01 January 2000)</small>	_____		_____	
5. PLACE OF BIRTH <small>(City/State/Province, country)</small>	_____		_____	
6. CIVIL STATUS	_____		_____	
7. CITIZENSHIP	_____		_____	
8. NATURALIZED <small>DATE AND PLACE OF REGISTRATION AS PHILIPPINE CITIZEN (Ex. 01 January 2000/ Country)</small>	_____		_____	
9. RELIGION	_____		_____	
DETAILS OF FOREIGN MARRIAGE				
10. DATE OF MARRIAGE <small>(Ex. 01 January 2000)</small>	_____		11. PLACE OF MARRIAGE <small>(City/State/Province, country)</small>	
12. NAME OF WITNESS 1	_____		13. NAME OF WITNESS 2	
14. NAME OF OFFICIATING/SOLEMNIZING AUTHORITY _____				
15. TITLE AND OFFICE OF SOLEMNIZING OFFICIAL / ACCEPTING AUTHORITY _____				
DETAILS OF ASCENDANTS				
	HUSBAND		WIFE	
16. FATHER'S FULL NAME	_____		_____	
17. CITIZENSHIP	_____		_____	
18. MOTHER'S MAIDEN NAME	_____		_____	
19. CITIZENSHIP	_____		_____	
20. I/W/WE THE UNDERSIGNED DECLARE UNDER PENALTY OF PERJURY under the laws of the Republic of the Philippines, that the information I have provided herein are the true and accurate facts of marriage being sought to be registered, to the best of my knowledge.				
SIGNATURE OF INFORMANT/S: _____				
SUBSCRIBED AND SWORN TO BEFORE ME this _____ HUSBAND _____ WIFE _____ <small>Date (Ex. 01 January 2000)</small>				
				[SEAL] NOTARIAL AUTHORITY
21. REMARKS / ANNOTATIONS				

OFFICIAL USE ONLY. DO NOT WRITE ANYTHING BELOW THIS BOX				
22. The foregoing information was furnished by the above-named Informant, and supported by corresponding documents from local authorities. Registered today, _____ in the civil registry records of the Consular Section of the Philippine Embassy/Consulate				
Date: _____				
Doc. No. _____				
Service No. _____				
O.R. No. _____				
Fee Paid _____				
Book No. _____				
Series of _____				
				[SEAL] REPUBLIC OF THE PHILIPPINES

Please prepare and submit four (4) copies of this form to the Embassy, together with the other documentary requirements.

Kindly **leave blank** the following:

- Upper right “official use only” section
- Item number 20,
 - **Signature of spouses.** Spouses should sign at the Embassy. The unavailable spouse at the time of application may sign the form before the appointment date, while the submitting spouse must execute an affidavit of non-appearance at the Embassy.
 - **Date and place of signature**
- Item numbers 21 to 22.

The form has two main columns, one for the husband on the left, and a column for the wife on the right of the page.

Items 1-3: Under the wife’s maiden information, kindly enter her name when she was still single, as written in her birth certificate.

Items 4 and 10: Date format should be written as follows: Day Month Year (ex: **1 January 2000**). Always spell out the month

Item 5: The husband’s/wife’s place of birth should be the same as what is written in their Philippine passport.

Item 6: Indicate whether single, divorced, widower/widow, etc. before marriage to the spouse. If both were single prior to this marriage, then both should indicate SINGLE.

Item 7: Kindly **leave blank** if both were born with Filipino parent/s. Answer only if either husband or wife is a naturalized Filipino.

Item 14: Indicate the name of the signing officer on the Marriage Certificate issued by Danish authorities.

Items 16-19: The details of the husband’s parents are on the column on the left, while the details of the wife’s parents are on the right.