



EMBASSY OF THE REPUBLIC OF THE PHILIPPINES
Ambassade i Republikken Filippinerne
Copenhagen



LTR- LHL- 43 - 2024

11 December 2024

REQUEST FOR QUOTATION

Dear Sir/Madam:

The Embassy of the Republic of the Philippines in Copenhagen, Denmark, through its Bids and Awards Committee (BAC), hereby invites companies to submit their lowest price quotation for the item listed below, subject to the General Conditions stated herein and submit their valid CVR number upon submission of quotation.

Name of Project : Procurement of a **Bust Pedestal** to be installed for official use in the Rizal Room of the Embassy of the Philippines in Copenhagen, Denmark.

Approved Budget for the Contract : Five Thousand Danish Krone (DKK 5,000.00) including tax and other charges

Location : 1st Floor, Arne Jacobsens Allé 13, 1st Floor, 2300 Copenhagen S

Specifications : See Annex "A" for the Technical Specifications

Delivery Date : See Annex "B" for the Schedule of Requirements

Award of contract shall be made to the bidder with the lowest and most responsive quotation, which complies with the minimum description as stated above and other terms and conditions stated in this letter requesting for price quotation.

The Embassy of the Republic of the Philippines reserves the right to reject any and all quotations, declare a failure, or not to award the contract for any reasonable ground.

The price quotation shall be denominated in Danish Krone (DKK) and shall include all taxes, duties, delivery charges, installation costs and/or other lawful charges. Providers are requested to submit a signed price quotation and indicate its acceptance of the attached technical specifications for the procurement.

The deadline for the submission of quotation and eligibility documents is on or before **5:00 p.m.** of **Thursday, 19 December 2024**, at 1st Floor, Arne Jacobsens Allé 13, 2300 Copenhagen S. Open submission may be sent manually or through email at philemb.dk@gmail.com.

For inquiries, you may contact us at tel. no. 71 41 59 52.

Very truly yours,


ANNE KRISTINE D. SALVADOR

Consul and Chairperson of the Bids and Awards Committee



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Annex A

Technical Specifications

I. Background

The Philippine Embassy in Copenhagen, Denmark, has committed to procure from a reputable supplier one (1) piece of a **Bust Pedestal** to be installed for official use at the Rizal Room of the Embassy. The pedestal should be made of high quality material/s, exhibits resistance from undesired chromatic variations due to water or intensive use, durable/sturdy and has warranty.

I. Technical Specifications

Bust Pedestal with the following specifications:

Item/Description	Quantity	Unit of Measure
<u>BUST PEDESTAL</u> That can support/stand/sustain a total bust weight of 10 kilograms or more. <u>DIMENSION:</u> H: 125cm x W: 30cm x D: 30 cm <u>MATERIAL:</u> Marble or Ceramics	1	Piece

Kindly attach a sample photograph of the pedestal when you submit your price quotation.



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Annex B

Schedule of Requirements

I. Schedule of Requirements

Item/Description	Delivery Schedule
Submission of Price Quotation	On or before 5:00 p.m. of Thursday, 19 December 2024.
Delivery of the Bust Pedestal	As soon as possible after receipt of the Notice of Award, Notice to Proceed and Purchase Order

II. Budget

- The proposed budget for this contract is DKK 5,000.00.

III. Terms of Payment

- Full payment upon complete delivery of the bust pedestal;
- Payment shall be subject to any applicable tax obligation.

IV. Funding Source

- The proposed budget shall be charged against available Embassy funds.



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SAMPLE:

